

# Kilconquhar Castle Estate

## Owner Rental Mandate and Rental Agreement 2027

### Important Notice

By completing and returning this Rental Mandate, you are authorising Kilconquhar Castle Estate to market and accept bookings for the ownership week(s) you register, subject to the Terms and Conditions in this document.

Please read the full Terms and Conditions before signing. Accommodation is not deemed to be successfully listed for rental until written confirmation has been issued by Kilconquhar Castle Estate. Please allow up to 72 hours for the registration to be confirmed.

Return completed mandates by email to: [ownersarea@kilconquharcastle.co.uk](mailto:ownersarea@kilconquharcastle.co.uk)

## 2027 Owner Payment Rates

The table below shows the nightly owner payment for each successfully rented night. The 2027 rates are the 2026 owner payment rates increased by 1.5% and rounded to the nearest whole pound.

| Week / Band | 1 Bedroom |     |     | 2 Bedroom |     |     | 3 Bedroom |      |     | 4 Bedroom |      |      |
|-------------|-----------|-----|-----|-----------|-----|-----|-----------|------|-----|-----------|------|------|
|             | A         | B   | C   | A         | B   | C   | A         | B    | C   | A         | B    | C    |
| 2 - 5       | £50       | £36 | £29 | £57       | £40 | £35 | £69       | £49  | £42 | £82       | £58  | £49  |
| 6           | £86       | £61 | £52 | £116      | £81 | £69 | £131      | £91  | £79 | £143      | £100 | £85  |
| 7 - 12      | £70       | £49 | £43 | £88       | £62 | £54 | £100      | £70  | £60 | £112      | £78  | £67  |
| 13 - 25     | £86       | £61 | £52 | £116      | £81 | £70 | £131      | £91  | £79 | £143      | £100 | £85  |
| 26 - 32     | £100      | £70 | £59 | £135      | £94 | £81 | £164      | £115 | £99 | £189      | £132 | £113 |
| 33 - 42     | £86       | £61 | £52 | £116      | £81 | £70 | £131      | £91  | £79 | £143      | £100 | £85  |
| 43 - 49     | £50       | £36 | £29 | £57       | £40 | £35 | £69       | £49  | £42 | £82       | £58  | £49  |
| 51          | £86       | £61 | £52 | £116      | £81 | £70 | £131      | £91  | £79 | £143      | £100 | £85  |
| 52          | £93       | £66 | £57 | £129      | £90 | £78 | £164      | £115 | £99 | £189      | £132 | £113 |

**Special Weeks:** Owners of Week 28 & Weeks 29 for 2027, please refer to the Open Rental Mandate regarding rental rates for Open Championship nights. These are dealt with via the Golf Open Mandate. Nights that do not form part of the Open Championship dates will be paid at the rates shown above. Full details are provided in the Golf Open Mandate.

**Special unit payment note:** Villas 33, 34, 103, 104 and 105 are paid at the 4 Bedroom owner's payment rate.

### Which Band Will Apply?

Band A: bookings confirmed 6 weeks or more before the check-in date.

Band B: bookings confirmed between 2 and 6 weeks before the check-in date.

Band C: bookings confirmed 2 weeks or less before the check-in date.

**Automatic band changes:** Any unsold nights remaining on the rental register will automatically move to the next applicable band as the arrival date approaches. If you do not wish to accept bookings at a lower band, you must request removal of the unsold nights in writing before the band change.

## Rental Mandate Form

By completing and returning this form, the owner authorises Kilconquhar Castle Estate to market and accept bookings for the accommodation selected below in accordance with the Owner Rental Agreement.

### Owner Details

|                                 |  |                  |  |
|---------------------------------|--|------------------|--|
| Ownership Name                  |  |                  |  |
| 1 <sup>st</sup> Line of Address |  | Postal Code      |  |
| Account Number                  |  | Telephone Number |  |
| Email Address                   |  |                  |  |

### Rental Details

Please list each ownership week you wish to place on the rental register. If only part of a week is to be listed, enter the exact dates that are to be registered in the final column.

| Unit Number | Week Number | List Full Week | If Part Week<br>List Dates to be Registered |
|-------------|-------------|----------------|---------------------------------------------|
|             |             |                |                                             |
|             |             |                |                                             |
|             |             |                |                                             |
|             |             |                |                                             |
|             |             |                |                                             |

Accommodation may be marketed and sold on a per-night basis. Registering a full ownership week does not guarantee that the week will be rented as a single seven-night booking.

### Payment Preference

|                                                   |  |
|---------------------------------------------------|--|
| Direct Bank Transfer                              |  |
| Account Name                                      |  |
| Sort Code                                         |  |
| Account Number                                    |  |
| Credit rental income to my Management Fee Account |  |

### Owner Declaration

I confirm that I have read and understood the Terms and Conditions contained within this Rental Mandate and authorise Kilconquhar Castle Estate to market and accept bookings for the accommodation registered above in accordance with those Terms and Conditions.

| Owner Signature | Date |
|-----------------|------|
|                 |      |

## Owner Rental Agreement 2027

The following Terms and Conditions apply to general owner accommodation placed on the 2027 Rental Register.

### 1. Rental Bands, Automatic Band Changes and Nightly Sales

The owner payment applicable to each successfully rented night is determined by how far in advance the booking is confirmed. Band A applies to bookings confirmed 6 weeks or more before check-in; Band B applies between 2 and 6 weeks before check-in; and Band C applies 2 weeks or less before check-in. Unsold nights will automatically move to the next applicable band as the arrival date approaches. Accommodation may be marketed on a per-night basis through direct and third-party sales channels, and full-week rentals cannot be guaranteed.

### 2. Removing Accommodation Prior to a Band Change

Owners who do not wish their accommodation to continue to be let at a lower payment band must submit a written removal request before the relevant band change. Kilconquhar Castle Estate does not issue reminders when a band change is approaching. Any night already rented cannot be removed. Removal is only effective once written confirmation has been issued by the Estate. Please allow up to 72 hours for requests to be processed; until confirmation is received, the accommodation remains available for sale.

### 3. Rental Registration

Accommodation can only be registered for rental by completing the official Rental Mandate. Informal emails or verbal requests will not register accommodation for rental. A completed and signed mandate must be received by Kilconquhar Castle Estate. Written instruction is required to remove a week or any unsold nights from the rental register, and removal is only effective once confirmed in writing by the Estate.

### 4. Payment of Rental Income

Rental income will normally be processed within approximately 14 days following the end of the rental week. Payment will be made by Direct Bank Transfer to the nominated account or credited to the owner's Management Fee Account, according to the payment preference selected on the mandate. Cheque payments are not available. Owners are responsible for ensuring that the bank details supplied to the Estate remain current and accurate.

### 5. Eligibility for Rental

Accommodation cannot be entered for rental if it is simultaneously registered with an internal or external exchange company. Owners who fail to notify Kilconquhar Castle Estate of an exchange registration will be liable for costs incurred as a result of a double booking.

### 6. Owner Responsibility for Rental Status Enquiries

Kilconquhar Castle Estate does not provide proactive updates regarding rental performance or booking status. Owners who wish to obtain an update must contact the Club Members Team in writing. Rental status will not be confirmed by telephone, and availability cannot be reliably verified using the public Estate website as bookings may be on a provisional hold or subject to change in the event a payment is not successful.

### 7. Management Fees

Management Fees must be paid in full before accommodation can be accepted onto the Rental Register. Kilconquhar Castle Estate reserves the right to offset any outstanding Management Fees or other sums due on the owner's account against rental income before payment is made or credited.

### 8. Receipt of Mandates

On receipt of a completed mandate, Kilconquhar Castle Estate will process the registration and, where accepted, issue written confirmation. This written confirmation is the owner's proof that the accommodation has been successfully listed. If confirmation has not been received within 72 hours, the owner should contact the Club Members Team to ensure the mandate has been received and processed.

### 9. Use of Unrented Nights

Unrented nights may be reclaimed and used by the owner provided they have not already been sold. If accommodation is occupied on more than one occasion within the same ownership week, an additional housekeeping charge of £125 per clean will apply. Additional cleans are subject to housekeeping availability and must be confirmed in advance. Where an owner reclaims non-consecutive nights and this results in an additional clean within the same ownership week, the £125 additional housekeeping charge will apply for each additional clean.

### 10. Cancellations, Refunds and Chargebacks

Rental payments are only payable where Kilconquhar Castle Estate has successfully retained the rental income relating to the booking. Where a booking is cancelled, refunded, reversed through a payment dispute or chargeback, or otherwise results in the Estate not retaining the rental income, no rental payment is due to the owner.

## **11. Maintenance, Operational Requirements or Closures**

In exceptional circumstances, including emergency maintenance, health and safety concerns, operational requirements, government restrictions, force majeure or other circumstances beyond the Estate's reasonable control, Kilconquhar Castle Estate reserves the right to withdraw accommodation from the rental register without compensation.

## **12. Communication Policy**

All correspondence relating to rental registration, removal requests, rental status enquiries or other rental-register matters must be made in writing by email to [ownersarea@kilconquharcastle.co.uk](mailto:ownersarea@kilconquharcastle.co.uk). Telephone conversations with any department do not constitute formal instruction, confirmation or acceptance. Where written confirmation is required, owners should allow up to 72 hours for processing unless otherwise stated.

## **13. Marketing and Pricing**

By placing accommodation on the rental register, the owner appoints Kilconquhar Castle Estate as the sole agent responsible for marketing the available nights. The Estate will determine the websites, online travel agents, booking platforms and other sales channels used; the selling price charged to guests; promotional pricing or discounts; and the presentation and advertising of the accommodation. The owner payment rates in this mandate are the amounts payable to the owner and do not determine the guest selling price.

## **14. Right to Amend Marketing Strategy**

Kilconquhar Castle Estate may amend its marketing strategy in response to market conditions, booking demand, competitor pricing, operational requirements or other commercial considerations. This may include changing sales channels, guest selling prices, promotions, minimum-stay requirements, booking restrictions or advertising. Such changes do not alter the owner payment rates or bands set out in this mandate unless otherwise agreed by the Estate.

## **15. No Guarantee of Rental**

Kilconquhar Castle Estate makes no representation or guarantee regarding occupancy levels, the number of nights sold or the rental income that may be achieved, and is not liable for anticipated rental income where accommodation remains unrented.

## **16. Marketing Availability and Authority to Accept Bookings**

Accommodation may not appear simultaneously across every sales channel used by the Estate, and marketing activity may change throughout the sales period. By submitting this Rental Mandate, the owner authorises Kilconquhar Castle Estate to accept bookings on the owner's behalf for the nights registered for rental, subject to these Terms and Conditions.

## **Contact Details**

**All owner correspondence relating to the 2027 Rental Register should be sent to:**  
**[ownersarea@kilconquharcastle.co.uk](mailto:ownersarea@kilconquharcastle.co.uk)**